1.  4:30 p.m. – Douglas W. Brubaker, call the meeting to order after a moment of silence and the Pledge of Allegiance
   
   Swearing in of W. Scott Wiglesworth and Andrew C. Weaver to 6-year terms of office

2.  Reorganization of Board-Douglas W. Brubaker
   
   • Chairman
   • Vice-Chairman
   • Resolution #2020-01 – Douglas W. Brubaker

3.  Appointments by Motion (Staff, Boards, Commissions, Committees)
   
   A.  Staff (annual appointments)
       • Manager/Secretary/Treasurer – Cindy Schweitzer
       • Chief of Police – Stephen Skiles
       • Director of Finance – Joseph Robinson
       • Director of Development Services/Stormwater Management Officer/Alt. Zoning Officer – Jon Beck
       • Zoning Officer/Alt. Stormwater Management Officer – Colin Siesholtz
       • Director of Public Works – Perry Madonna

       B.  Emergency Management Coordinator
           • Diane Garber (reappointment consideration)

       C.  Vacancy Board (1 yr. term until 12/31/2020)
           • Diane Moore (reappointment consideration)

       D.  Water Authority (5 yr. term until 12/31/2024)
           • Teri J. Titcomb (reappointment consideration)

       E.  Building Code & Property Maintenance Board of Appeals (5 yr. term until 12/31/2024)
           • John Spear (reappointment consideration)
           • Place holder - 1 alternate vacancy with a term 12/31/2020

       F.  Planning Commission (4 yr. term until 12/31/2023)
           • F. James Fullerton (reappointment consideration- full term)
           • Brett Dettor (appointment to full board for full term 12/31/2023)
           • Matthew Pawlikowski (appointment to full board-Andy Weaver vacancy) until 12/31/2020
           • Place holder – 3 alternate vacancies with a term of 12/31/2020

       G.  Industrial Development Authority (5 yr. term until 12/31/2024)
           • Thomas Ulmer (reappointment consideration)

       H.  Pension Review Board (no term)
           • Place holder – 1 vacancy – resident at large

4.  Appointment by Motion of professional service positions:
   
   A.  Township Engineer (annual appointment)
       • David/Miller Associates Inc., Lancaster (Twp. Engineer)
       • Rettew Associates, Lancaster (Twp. Alt. Engineer)
       • McMahon Associates, Inc, Camp Hill (Twp. Traffic Engineer)
       • McCormick Taylor, Exton (Twp. Traffic Engineer-existing projects)

   B.  Township Solicitor and Special Legal Counsel (annual appointments)
       • Blakinger Thomas PC (General Counsel)
       • Campbell, Durrant & Beatty PC (special labor counsel for police)
       • Brubaker Connaughton Goss & Lucarelli LLC (labor counsel & special projects)
       • Gibble, Kraybill and Hess (special projects)

   C.  Pension Fund Actuary (annual appointment)
       • Girard Pension Services, LLC (formerly Unive$t), Allentown

   D.  Appointment of Smith, Elliot and Kerns to perform the 2019 Township Audit

   E.  Acceptance of the following professional rate schedules:
       • Blakinger Thomas
       • McMahon Associates, Inc.
       • Rettew Associates
       • Brubaker Connaughton Goss & Lucarelli
       • David Miller / Associates
       • McCormick Taylor
5. Resolutions
   A. Sewage Enforcement Officer (SEO) appointment and fee schedule (resolution #2020-02)
      David Lockard as SEO and Marvin Stoner as alternate SEO – 1 yr appt. thru 12/31/2020
   B. Employee Contributions- Non-Uniform Pension Fund - Resolution #2020-03
   C. Zoning Hearing Board – Elam M. Herr – (appointment for 5 years) – Resolution #2020-04
   D. 2020 Fee Schedule –pending additional review by staff

6. Authorizations/Approvals/Motions
   A. 2020 PSATS Convention (to be held May 3rd – 6th, 2020 @ Hershey) - Appointment of a voting and
      alternate voting delegates to the convention
   B. 2020 Employee Holiday schedule – 9 holidays/4 personal days
   C. Approval of Banks for deposit of Township funds
      • First National Bank
      • Any bank located within East Hempfield Township
   D. Establish Treasurer’s Bond in the amount of $1,000,000.00
   E. Fund Raising Activities for Volunteer Fire Companies
      • Approve fund raising activities provided those activities fall within the by-laws of the Fire
        Companies & they do not violate any local, state or federal laws.
   F. Bi-weekly Pay Period for Employees
   G. Invoice Payment Dates
      • Establish invoice payments for 1st and 3rd weeks of each month.
      • All invoices shall be approved at regular meetings with the exception of operating invoices, which
        shall be paid when due in order to avoid penalties.
   H. Preservation of Farmland resolution – Acknowledgement of Resolution #13-07 designating the
      Boards historical and current intention to protect farmland and to protect and promote agriculture and
      agricultural businesses in East Hempfield Township; to preserve prime agricultural farmland, and to
      preserve both the rural and agricultural character of the areas of the Township generally referred to
      as North of 283.

7. Supervisor Committee Appointments/Goals (2019 existing assignments and goals)
   Administration/Personnel – Russell/Brubaker       Planning & Development – Wiglesworth/Bennett
   Finance – Brubaker/Russell                       Public Safety – LeFevre/Wiglesworth
   Parks & Recreation – Bennett/Brubaker            Public Works – Bennett/LeFevre
   Stormwater (MS4 Concerns) – Russell/Wiglesworth  Traffic Commission – Russell/Brubaker/LeFevre
   • 2020 Board goals (2019 goals provided as a starting point)

8 Consent Agenda
   a) Approval of minutes: December 18, 2019
   b) Payment of bills: 12/21/2019 – 1/06/2020 totaling $532,567.12
   c) Bethel Commons Final LDP (119-FP-06) escrow reduction of $11,891.10 leaving a balance of zero.
   d) Traditions of America time extension request to record the plan, 180-days from 12/3/2019.

9. Other Business
   Vacancies – handling interviews for Planning Commission, Pension Review Board & Bldg Code of
   Appeals

10. Public Comments (non-agenda items only/residents or EHT tax-payers only)

12. Adjournment