The Board of Supervisors meeting was called to order at 7:00 p.m. at the East Hempfield Township Municipal Building, 1700 Nissley Road, Landisville by Chairman Russell, followed by a moment of silence and the Pledge of Allegiance.

Visitors
Chairman Russell recognized two Lancaster Catholic High School students who were present for their government affairs class.

Consent Agenda
a) Department Reports - Golf Course, Public Works, Development Services, Police, EMC.
b) Lime Spring Square Ph. 5 (16-08.05) – Approve request to extend the deadline to record the Final Plan until May 21, 2020
c) Lime Spring Square Ph. 4 (16-08.06) – Approve request to extend the deadline to record the Final Plan until May 21, 2020
d) Treasurers Report for February/2020 covering all funds:  
   12/31/19 $8,477,299.36
   Receipts $2,341,328.39
   Expenses $2,961,544.70
   1/31/20 $7,857,083.05

   e) Invoices from all funds covering 2/8/20 – 2/21/20 & totaling $722,976.11
f) Approval of minutes: February 5, 2020

Motion made by Mr. Bennett, seconded by Mr. LeFevre and unanimously carried to approve Consent Agenda Items (a) through (f).

Action Items
a) Penn State request for 30 day time extension to record final plan. Mr. Beck reviewed the request. Attorney Claudia Shank, McNees Wallace & Nurick, was present representing 2701
State Road LLC (Developer). **Motion** was made by Mr. Wiglesworth and seconded by Mr. Weaver to **approve** the request to grant a 30-day time extension to record the Penn State Health and Brookside Preliminary/Final Subdivision Plan from March 3, 2020 to April 2, 2020. The motion passed (5-0).

b) **Drainage ditch (running parallel to Harrisburg Pike) – review of project and authorization to advertise for bids.**

Daniel Kaldas, David Miller/Associates reviewed the project. Mrs. Schweitzer reported she reached out to neighboring property owners and will host meetings as requested or necessary.

Mr. Russell expressed his concern that neighbors upstream have a tendency to dump stuff into the swale so the area will need to have improved monitoring. He also suggested that the township property be reverted back to the ownership of the adjoining property owners with a stormwater easement. If they all would accept it, it could be given to them by a deed transfer. Mr. Wiglesworth questioned the possibility of polling the owners regarding this.

Chairman Russell asked that the MS4/Stormwater group come back with a recommendation for management, after their review. Mr. LeFevre stated his main concern is long term management of maintenance.

Randy Road/Aquila Garden stormwater project (between Nolt and Randy) - Scott Hain and Mr. Kaldas also provided a brief review of repairs to this drainage area. Mr. Hain’s informed the Board that the project falls within the limits of Co-Stars and possibly will not have to be put out to bid if a Co-Stars vendor is used. Mr. Russell provided some historical context to this project indicating that the property damaged experienced by property owners are the two Randy Road Properties. Attempts have been made and been unsuccessful to work with the owners on Nolt Road. Without their cooperation, any work done on Randy Road would be lost with the first storm which is why the Township is moving forward with the project.

At close of discussion, **motion** was made by Mr. Wiglesworth and seconded by Mr. LeFevre to **authorize** Township staff to advertise the Harrisburg Pike Drainage Ditch project for bids. The motion passed (5-0).

c) **Special Event – Susquehanna Valley GTO Club, 8/15/20 event.** Diane Garber presented the request. **Motion** was made by Mr. Bennett and seconded by Mr. Wiglesworth to **approve** Susquehanna Valley GTO Club’s application to hold their 13th Annual All Pontiac Car Show at Amos Herr Park on Saturday, August 15, 2020 and to **authorize** setup on Friday, August 14, 2020. The motion passed (5-0).

d) **Board 2020 Goals.** Chairman Russell explained the concept of Board Goals for the benefit of tonight’s visitors. **Motion** was made by Mr. Wiglesworth and seconded by Mr. LeFevre to **accept** the 2020 Board Goals as presented. The motion passed (5-0).
Old Business


- **Lanc. Co Drug Task Force invoice** – tabled. Chairman Russell provided the status of other municipalities and Chief Skiles provided verbal figures. Mrs. Schweitzer asked the Board to approve the release of the budgeted contribution funds tonight. **Motion** was made by Mr. Wiglesworth and seconded by Mr. LeFevre to submit the township’s contribution to the Drug Task Force at $1.00 per capita. The motion passed (5-0).

New Business

- **Pension Plan Meeting review** – Mrs. Schweitzer explained the recommendation of the plan administrator, Girard, to decrease the long-term interest rate goal from 8% to 7.5%. She explained that the recommendation is based on industry trends which acknowledge that achieving the 8% is an unrealistic goal and actuaries support lowering the percent. Chairman Russell remarked the Township is trending in the right direction as a significant amount of growth in the pension plans has occurred. Going hand in hand with the long-term rate interest rate goal is also lowering the salary scale from 5% to 4.5%, a more realistic percentage per the actuaries.

  Aside from these two changes the Pension Board is also looking at a possible Pension Bond which is an option the Board should be familiar with should the opportunity arise. Essentially a bond would be issued to cover the pension plans liabilities and paid off across several years. Girard will be putting together some numbers and more information will be available at the next Pension Board meeting.

  Mr. Bennett commented that 2018 was a great year (20% rate of return) and emphasized the 7.5% goal is a long-term target. He further stated that when we look at the level of funding, the indication is that when we get through the 2019 calculations the police would be at least 80% funded and then non-uniformed close to 100% funded. Chairman Russell added there has been an unprecedented cycle of growth over the past ten years.

- **Audio/Video meeting recordings.** Mrs. Schweitzer reported the owner of the company passed away mid-January. This is the reason the township has not heard back from him. She will continue to pursue a contact.

- **Electronic Speed Signs** – Mr. Weaver reported a Nissley Road neighbor inquired about electronic speed signs and asked if the township still has them. Chief Skiles responded yes adding they are currently positioned on Bowman Road. The batteries usually last about ten days, then they are brought in for recharging. They aren’t put out as much during the winter due to bad weather; however, when spring arrives, they will be put out more often.
Board Group Reports

- **Planning Group** – Mr. Wiglesworth reported the group met with members of the Planning Commission. The main topic was zoning changes to the Village Zones. They have heard from a local business regarding a signage issue that creates many issues for the Zoning Hearing Board so changes to the sign ordinance are being contemplated.

- **Parks and Rec** – Mr. Bennett submitted and discussed a written report of the February 19 meeting agenda which noted review of the Parks and Recreation Board Goals.

Traffic Commission Report – no meeting

Manager’s Report

Mrs. Schweitzer reviewed her written report and highlighted the following:

- The February LIMC meeting was very interesting and exchange of information impressive. Trick or Treat night is staying as is (On 10/31 unless it falls on a weekend in which case Trick or Treat would be scheduled for the Friday before), as LIMC chose not to change. This information will be added to the newsletter to clarify for residents and an updated resolution will be prepared to refresh the one currently on file. There appears to be an improved working relationship between Manheim Township and Lancaster City. Discussion on the Drug Task Force issue was deferred to the LCATS meeting at the end of March.

- A meeting is tentatively planned with Penn State representatives for next week.

- Executive Session was held February 7, 2020 from 10:05 a.m. to 10:13 a.m. via conference call for the purpose of discussing pending litigation. An Executive Session has been requested after tonight’s meeting to discuss a legal matter and a personnel matter.

Public Comment (residents or tax payers of East Hempfield Township only) – None

Adjournment

By unanimous consent of the Board, Chairman Russell *adjourned* the meeting to Executive Session at 8:05 p.m.

Respectfully submitted,